



NATIONAL COMMISSION ON BIOTECHNOLOGY
PAKISTAN COUNCIL FOR SCIENCE AND TECHNOLOGY
(Ministry of Science and Technology)
Shahrah-e-Jamhuriat G-5/2, Islamabad

TENDER NOTICE NO.1

National Commission on Biotechnology intends to print its following Publications. The printing firms/printers located in Islamabad/ Rawalpindi with excellent designing & printing facilities may send their sealed tenders to the undersigned.

Terms & Conditions:

a) Specification of the material and size of the publications are as below:

S. #	Name of Publication	No. of copies approx	Total No. of pages approx	Text paper	Title cover	Size
1.	Microbial technologies for Sustainable Agriculture (8 pages colored)	500/-	330 approx.		Front 1 Back 1	6.5-9.5
2.	Biotechnology for Kids in Urdu (completely full colored)	1000/-	34		Front 1 Back 1	A4

- b) The tenderer will be responsible for overall designing layout, design of title cover, statistical graphs, charts, diagrams, and printing of material supplied by NCB in a floppy diskette/hard copy.
- c) The printer will be bound to return printed publication of highest standard within 15 days after handing over the floppy diskette/ hard copy.
- d) The printer must have proper standard system/equipment & skilled manpower for designing printing composing, film making/plate making, pasting printing & binding facilities. The list of printing equipment & staff be provided.
- e) The printer will provide specification of machinery, clients list/experience profile (proof of enlistment with other department s).
- f) The printer will arrange collection of material and delivery of publications to the NCB at its own cost.
- g) The printer must be registered with the Income Tax Department (proof of income tax payment to be attached) & they must provide proof of registration with the Sales Tax Department & quote their Sales Tax Registration number.
- h) Only typed quotations will be entertained. Use of white fluid or overwriting will not be accepted.
- i) The NCB reserves the right to accept or reject any or all tenders without assigning any reason.
- j) The Tenderer will ensure highest international standard quality of the supplied publications, failing which security deposit will be forfeited.
- k) The taxes will be deducted as per government rules.
- l) The pages of the Reports and number of copies to be printed are approximate. However, the payment will be made on actual printed pages of the Reports.
- m) The Tenderer may quote rate per page of colour and black & white printing.
- n) The Tenderer may visit undersigned's office to see the specimen of the publications.
- o) Sealed Tenders alongwith security deposit @ 2% of the quoted rate should reach the undersigned upto 12:00 noon on 08-06-2009. The security deposit should be in the form of pay order in the name of NCB.
- p) The Tenders will be opened on 08-06-2009 at 12:30 P.M in the presence of tenderers or their representatives who which to attend the proceedings.

(Noman Zia Khan)
Deputy Manager (Admn)
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